



High School Golf Head Coach

Supervisor: Athletic Director
Status: Full-time
Classification: Exempt
Approved by: Human Resources

Mission:

The mission of Red Cloud Indian School (RCIS), a Catholic Institution administered by the Jesuits and the Lakota People, is to develop and grow as a vibrant Church, through an education of the mind and spirit that promotes the values of the Lakota Culture. RCIS includes two elementary schools, a high school, Heritage Center, and six parishes on Pine Ridge Indian Reservation in SW South Dakota. By integrating both Lakota culture and heritage with spiritual beliefs from the Lakota and Catholic traditions, RCIS aims to educate both the mind and the heart of its students, creating leaders of tomorrow with competence, conscience, and compassion.

Position Summary: The High School Golf Coach instructs athletes in the fundamental skills, strategy and physical training necessary for them to realize a degree of individual and team success. At the same time, the student will receive instruction that will lead to the formulation of moral values, pride of accomplishment, acceptable social behavior, self-discipline and self-confidence.

RESPONSIBILITIES AND DUTIES:

A. Essential Duties:

1. Responsible for checking out uniforms to players and checking them in when season is completed.
2. Responsible for gathering up equipment in readiness for competitions and practice and putting said equipment away after competitions and practices.
3. Arranges provisions for meals for competitions as needed.
4. Rides the bus to and from all 'away' competitions.
5. Monitors players at all times; during practice, during competitions, in locker rooms, and on the bus.
6. Be on time for all practices.
7. Prepare a weekly practice schedule each Friday for the following week.
8. Works in conjunction with the athletic director to assure eligibility of players.
9. Adheres to written guidelines including all RCIS policies, material prepared by the State Department of Education, and directives provided by the Principal, any designated supervisor, or the Superintendent of Schools for RCIS.
10. Adheres to Safe Environment policies of RCIS.

A. Other Administrative Responsibilities

1. equipment inventory/management
2. repair and cleaning
3. all paperwork – physicals, parent checkout forms are filed
4. distribute team rosters, contest schedules and description of contest locations to all players and parents
5. monitor athlete attendance/grades weekly/at quarter/semester
6. determine and procure team awards
7. administer season-ending program evaluation by athletes and parents
8. complete required state association rules meeting and exam
9. budget requests
10. fundraising for team events and summer camps
11. talk with the athletic director on a daily basis during the season and once a week in the off season

B. Athlete Training and Preparation & Sports medicine Responsibilities

1. appropriate development of positive sportsmanship
2. sequential conditioning
3. appropriate skill training
4. appropriate tactical training
5. appropriate positive motivation
6. appropriate attention to maturity, readiness and pairing of athletes
7. ability to use approved first-aid and CPR skills
8. certification in concussion awareness
9. interaction with physicians, physical therapists, and parent(s) following an injury to an athlete
10. ensure athlete is cleared by M.D. in order to return to practice
11. develop and implement a site-specific emergency response plan

POSITION SPECIFICATIONS:

A. Qualifications

- Must be highly organized and have proficiency in organizing others.
- Must have excellent communication skills using various methods.
- Bachelors in Secondary Education Preferred
- Applicant should possess or be eligible for certification from the SD Department of Education
- Valid Coaching Certificate through college certification or eligible to obtain;
- Fundamentals of Coaching –NFHS.
- First Aid for Coaches – NFHS.
- Certified in Concussion Awareness – NFHS
- Demonstrate Proficiency in coaching sport hired to coach.
- Demonstrate the ability to organize and supervise a total sports program.
- Demonstrate substantial knowledge of the technical aspects of the sport and at the same time must continue to examine new theories and procedures pertinent to the field.

B. Physical requirements: Ability to sit at a desk and use a personal computer, telephone or other desktop office equipment—85% of work time, walking—10% of work time, bending at the waist and lifting less than 5 lbs.—3% of work time, bending at the waist and lifting 5-15 lbs. 2% of work time.

Personal Contacts

Personal contacts will be with students, school employees and with parents and visitors. All such contacts are to be appropriate, and these contacts are a matter for evaluation and supervision. The success of athletic programs has a strong influence on the community's image of the entire system. The public exposure is considerable responsibility and community/parent pressure for winning performance is taxing, but must not override the objectives of good sportsmanship and good mental health.

Purpose of Contacts

The purpose of personal contacts is to provide safe conditions for school and work related functions.

Physical Demands

For this position an applicant must be able to lift up to 50 lbs. and otherwise be in good physical condition. Good distant vision and the ability to read, without strain, printed material the size of typewritten characters are required. The ability to hear the conversational voice, with or without a hearing aid, is required.

Working Conditions

Working conditions will be inside buildings and outside travel, which includes travel in a variety of weather conditions.

TO apply:

Send completed application to

Brenda Bad Heart Bull, Executive Director of HR

Mahpiya Luta/Red Cloud

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