

RED CLOUD INDIAN SCHOOL
100 Mission Drive; Pine Ridge, SD 57770
ADMIN PH: (605) 867-5491; HR FAX: (605) 867-8402
EMAIL: humanresources@redcloudschool.org

BUS DRIVER APPLICATION FORM

Name _____ Last 4 digits of Social Security Number _____

Address _____
Street City/State Zip Code

Email Address _____ Home Phone _____ Message Phone _____

BUS DRIVER INFORMATION

Do you hold a valid Driver's License? • Yes • No

If so, in what state? _____ Number _____

Have you held a job as a bus driver? • Yes • No

Do you hold a CDL? • Yes • No

Have you ever been convicted of a DUI/DWI or any moving violation? • Yes • No

EDUCATIONAL RECORD List name and location of institution, year(s) attended, degree/major(s). List most recent first.

NAME	LOCATION	YEARS ATTENDED	DEGREE/MAJOR(S)
1. _____	_____	_____	_____
2. _____	_____	_____	_____

RECENT RED CLOUD COMMUNITY ACTIVITIES

- _____
- _____

EMPLOYMENT HISTORY

List experience in chronological order starting with most current. Attach an additional sheet(s) if necessary.

1. Date Employed _____ Date Separated _____
Position Held _____ Reason for Leaving _____
Name of Employer _____
Address of Employer _____
Street City/State Zip Code
Immediate Supervisor _____ Title _____
Employer's Telephone Number _____ May we call this employer? ____ Yes ____ No

2. Date Employed _____ Date Separated _____
Position Held _____ Reason for Leaving _____
Name of Employer _____
Address of Employer _____
Street City/State Zip Code
Immediate Supervisor _____ Title _____
Employer's Telephone Number _____ May we call this employer? ____ Yes ____ No

3. Date Employed _____ Date Separated _____
Position Held _____ Reason for Leaving _____
Name of Employer _____
Address of Employer _____
Street City/State Zip Code
Immediate Supervisor _____ Title _____
Employer's Telephone Number _____ May we call this employer? ____ Yes ____ No

REFERENCES

Please list the names of four persons who will serve as references and can be contacted. Include names, titles, current addresses and telephone numbers.

1. _____
Name Title

Address City/State Zip Code

Home Phone Work Phone

2. _____
Name Title

Address City/State Zip Code

Home Phone Work Phone

3. _____
Name Title

Address City/State Zip Code

Home Phone Work Phone

4. _____
Name Title

Address City/State Zip Code

Home Phone Work Phone

LEGAL REQUIREMENTS

1. Selective Service.

SDCL 3-1-1.1 prohibits a school district from hiring anyone who is required to register for Selective Service and has not done so. Males born after December 31, 1959 are required to register for Selective Service.

Are you registered? Yes _____ No _____

If you are registered, please provide your Selective Service number: _____

2. Crimes Involving Moral Turpitude.

SDCL 13-42-10 provides for revocation or refusal of certificate on conviction of a crime. Have you been convicted of a felony or any other offense involving moral turpitude?* Yes _____ No _____

If yes, please explain:

Will you agree, upon request, to produce copies of any criminal records related to such conviction?

Yes _____ No _____

*A conviction will not necessarily be a bar to employment. Factors such as age and time of the offense, seriousness and the nature of the violation, and rehabilitation will be taken into consideration. Pursuant to South Dakota law, the Superintendent may submit the name of any person being considered for employment by the School District to the Division of Criminal Investigation for a criminal record check. If the Division determines the person has a record of criminal conviction, the Division shall notify the Superintendent of the criminal offenses.

READ AND SIGN: I understand that any false statements or misrepresentations of facts are grounds for dismissal or removal of consideration for employment. I hereby certify that the information in this application is true and correct to the best of my knowledge and belief. I waive the right to hold liable persons whose names appear on the application form.

I hereby authorize Red Cloud Indian School or its designated representative to review and inspect court and law enforcement records maintained by any state or federal government for the purpose of verifying the answer submitted above and specifically waive any privacy right or personal right to prior notice that may attach to these records.

I acknowledge that driving a school bus is classified as a safety-sensitive position in the state of South Dakota. In accordance with the SD Department of Transportation federal mandates and Red Cloud Indian School, Inc. policies, any offer of employment is conditional upon my ability to perform essential duties of the position offered and the satisfactory results of physical examination and that I am subject to random, post accident, reasonable/suspicion, return to duty and follow-up drug and alcohol testing. I understand that refusal to submit to the drug and alcohol test or a positive test result may result in revocation of a conditional offer of employment or termination of my employment.

I hereby authorize Red Cloud Indian School or its designated representative to request any information in writing or orally from my previous employers and professional references; and I agree to hold Red Cloud Indian School, Inc., and its employees, as well as my previous employers and professional references, harmless as to any information provided.

SIGNATURE

DATE